

Part-time Cello Teacher (Grades 1–3)

DEPARTMENT: LOWER SCHOOL
REPORTS TO: HEAD OF LOWER SCHOOL
STATUS: PART-TIME, NON-EXEMPT
SALARY RANGE: \$60.00 TO \$67.00 PER HOUR

Black Pine Circle School is a K–8 independent school in Berkeley, California. For more than 50 years, we have inspired lifelong learners through an inquiry-based Socratic education that places equal emphasis on academics and the arts. Our Lower School (grades K–5) supports approximately 125 students, and our Upper School (grades 6–8) supports approximately 180 students.

MISSION STATEMENT

BPC's mission is to create a learning community that encourages humanity, empathy, moral depth, cultural understanding, and freedom in intellectual pursuits. Socially, it is our goal to instill mutual respect, compassion, and a sense of belonging among all of our students.

POSITION OVERVIEW

We are seeking a dedicated and enthusiastic Part-Time Cello Teacher to join our music education team. The teacher will work with students in 1st through 3rd grade, introducing them to the fundamentals of cello playing in a supportive and engaging environment. This is an in-person position, for groups of 5–8 students, on two afternoons per week from 12:00 PM to 3:00 PM.

RESPONSIBILITIES

Leadership

- Provide cello instruction to beginning students in grades 1–3
- Develop age-appropriate lesson plans that build foundational technique and musicality
- Foster a positive, inclusive, and encouraging classroom environment
- Communicate regularly with parents and school staff about student progress
- Maintain instruments and ensure proper use and care by students
- Write reports on student progress twice a year
- Prepare students to perform at the Lower School Winter Concerts in December and K–8 Spring Concert in May

SCHOOL-WIDE DUTIES

- Participate in school committees as needed and appropriate
- Attend all school-wide mandatory events

QUALIFICATIONS AND SKILLS

- Proficiency in cello performance and teaching fundamentals
- Experience teaching young children, preferably in a classroom or group lesson setting
- Ability to manage small groups and adapt instruction for various learning styles
- Strong communication and interpersonal skills
- Bachelor's degree in music, music education, or related field preferred (or equivalent experience).



Preferred Skills:

- Experience with Suzuki or other early childhood music education methods
- Patience, creativity, and a passion for music education

COMPENSATION

The anticipated base compensation the school reasonably expects to pay candidates for the position of Part-Time Cello Teacher (Grades 1–3) is \$60.00–\$67.00 per hour, depending on factors such as experience and education.

BPC's board and administration are dedicated to offering competitive salaries and benefits, including medical benefits, retirement plan employer contributions, and professional development opportunities.

WORK ENVIRONMENT

Required to lift and carry up to a maximum of 50 lbs., in a correct manner consistent with the appropriate training provided by the School. Reaching with hands and arms, climb stairs, bend, stoop, twist, lift, reach, push, pull, grasp, balance, kneel occasionally. Use of telephone, computer, copier, and other office equipment. Required to sit (or stand) for prolonged periods of time while operating a computer for approximately 6-8 hours daily. Repetitive motion for typing and other keystroke needs.

HOW TO APPLY

Candidates interested in the following positions should submit their resume and cover letter to jobs@blackpinecircle.org, with the title of the position you are applying for in the subject line. The cover letter should include an introduction of yourself to the hiring committee, as well as why you are interested in joining the Black Pine Circle community. Resumes without a cover letter will not be reviewed.

Black Pine Circle School is an Equal Opportunity Employer and is committed to a policy of equal employment opportunity for all applicants, employees, and volunteers, and the School makes decisions based on the merits of each candidate. We have an ongoing commitment to the creation of a workplace free of discrimination and harassment, and prohibit discrimination based on an individual's culture, race, ethnicity, sex, religious beliefs, ancestry, sexual orientation, gender identity, reproductive health decisions, national origin, age, physical or mental disability, pregnancy, military and veteran status, citizenship status, marital status, genetic information, height, weight, or any other status protected by federal, state, or local law. Black Pine Circle will afford equal employment opportunities to all qualified applicants, employees, and volunteers as to all terms and conditions of employment, including, without limitation, compensation, hiring, training, promotion, transfer, discipline, and termination.