



Upper School Spanish Teacher Position Description

DEPARTMENT: UPPER SCHOOL FACULTY
REPORTS TO: HEAD OF UPPER SCHOOL
STATUS: FULL-TIME, EXEMPT
START DATE: AUGUST 17, 2023

Black Pine Circle School is a K–8 independent school in Berkeley, California. For almost 50 years, we have inspired lifelong learners through an inquiry-based Socratic education that places equal emphasis on academics and the arts. Our Lower School (grades K–5) supports approximately 125 students, and our Upper School (grades 6–8) supports approximately 200 students.

Mission Statement:

BPC's mission is to create a learning community that encourages humanity, empathy, moral depth, cultural understanding, and freedom in intellectual pursuits. Socially, it is our goal to instill mutual respect, compassion, and a sense of belonging among all of our students.

Position Description:

This position will join our upper school Spanish department in teaching and developing the Spanish program in our upper school. Faculty also fulfill supervisory lunch/recess duties, serve as advisors to students, oversee community service activities, participate in orientations, school events, and faculty meetings.

Required Qualifications and Skills:

Demonstrated excellence in teaching Spanish at the middle school level, native or near-native fluency in the language; advanced degree in Spanish is preferable, extensive knowledge of Latinx and Spanish literature and culture; ability to work collaboratively, familiarity with technology as a tool in teaching Spanish. Spanish fluency with very strong written and oral skills; minimum three years teaching experience in an academically challenging school, experience and interest in curriculum design and development; and familiarity with middle school students.

School-wide Duties

- Participate on school committees as needed and appropriate
- Attend all 4-STAR events (school-wide mandatory events)

Compensation:

The anticipated base compensation the school reasonably expects to pay candidates for the position of upper school Spanish teacher is \$70,000 to \$95,000, depending on factors such as experience and education.

BPC's board and administration are dedicated to offering competitive salaries and benefits, including medical benefits, retirement plan employer contributions, potential stipends, and professional development opportunities.

Working Environment:

Sitting or standing for prolonged periods of time. Light to moderate lifting (up to 30 pounds). Reaching, stooping, pulling, pushing, bending, walking, writing, and keyboarding.

To Apply:

Interested candidates may apply by submitting an application, resume, and cover letter here:

<https://form.jotform.com/230728314044146>

Black Pine Circle School is an Equal Opportunity Employer and is committed to a policy of equal employment opportunity for all applicants, employees, and volunteers, and the School makes decisions based on the merits of each candidate. We have an ongoing commitment to the creation of a workplace free of discrimination and harassment, and prohibit discrimination based on an individual's culture, race, ethnicity, sex, religious beliefs, ancestry, sexual orientation, gender identity, reproductive health decisions, national origin, age, physical or mental disability, pregnancy, military and veteran status, citizenship status, marital status, genetic information, height, weight, or any other status protected by federal, state, or local law. Black Pine Circle will afford equal employment opportunities to all qualified applicants, employees, and volunteers as to all terms and conditions of employment, including, without limitation, compensation, hiring, training, promotion, transfer, discipline, and termination.